






BUKANA YA TATAISO YA PAIA

Letshwao la mokgato	“Mekgato” e amanang le mokgato wa Purple Group
 PURPLE GROUP	Purple Group Ltd (1998/013637/06)
 EasyEquities	First World Trader (Pty) Ltd t/a EasyEquities (1999/021265/07)
 EMPEROR ASSET MANAGEMENT	Emperor Asset Management (Pty) Ltd (2010/019682/07)
 EasyProperties	EasyProperties (Pty) Ltd (2019/184453/07)
 <GT247.COM>	GT247 (Pty) Ltd t/a GT247.com (2017/190488/07)
	Retirement Investments and Savings for Everyone (Pty) Ltd (2010/022492/07)
	Emperor Asset Management Nominees (RF) (Pty) Ltd (2013/091386/07)
	First World Trader Nominees (RF) (Pty) Ltd (2013/091397/07)

E hlophisitswe ka ho ya ka karolo 51 ya molao wa Promotion of Access to

Information Act 2 of 2000 (ho ya ka ntjhafatso)

LETSATSI LA TLHOPHISO: 2021-12-31
LETSATSI LA NTJHAFATSO: 2021-12-31

LENANE O

Nomoro ya mohato	Dintlha tsa mohato
1	LENANE LA DIKGUTSUFATSO TSA MABITSO LE DIRENEKETSO
2	SEPHEO SA BUKANA YA TATAISO YA PAIA
3	DITSELA TSE KA SEHLOHONG TSA HO FUMANA DINTLHA KA MEKGATLO
4	TATAISO YA MOKGWA WA HO SEBEDISA PAIA LE HO KA FUMANA BUKANA YA TATAISO
5	MEKGA YA DIHATISWA TSA MEKGATLO TSE KA FUMANEHANG NTLE LE HO KOPA TUMELLO
6	TLHALOSO YA DIKGATISO TSA MEKGATLO TSE TENG KA HO YA KA MELAO E MENG HAPE
7	TLHALOSO YA DIHLOOHO TSEO MOTSE O BOLOKILENG DIKGATISO LE MEKGA YA DIKGATISO TSE BOLOKILWENG HO DIHLOOHO KA NNGWE, KE MEKGATLO
8	TSHEBEDISO YA DINTLHA TSA BATHO TSA BIOTSEBISO
9	HO FUMANEHA HA BUKANA YA TATAISO
10	NTJHAFATSO YA BUKANA YA TATAISO

1. LENANE LA DIKGUTSUFATSO TSA MABITSO LE DIRENEKETSO

- | | | |
|-----|-------------|--|
| 1.1 | “CEO” | Tonakgolo ya mokgatlo; |
| 1.2 | “DIO” | Motlatsi wa Moofisiri wa ditaba; |
| 1.3 | “IO“ | Moofisiri wa ditaba; |
| 1.4 | “Minister” | Letona ka tsa molalo le tsa batshwaruwa; |
| 1.5 | “PAIA” | Promotion of Access to Information Act No. 2 of 2000 (as Amended); |
| 1.6 | “POPIA” | Protection of Personal Information Act No.4 of 2013; |
| 1.7 | “Regulator” | Ramolao ka ditaba; le |
| 1.8 | “Republic” | Naha ya Aforika Borwa. |

2. SEPHEO SA BUKANA YA TATAISO

Bukana ena ya tataiso ya PAIA e molemo ho setjhaba bakeng sa-

- 2.1 ho lekola mekga ya dikgatiso tse bokokilweng ke motse, tse fumanehang ntle le ho kenya kopo ya ho dumellwa e semmuso ho PAIA;
- 2.2 ho tisa kutlwisiso e lekaneng mabapi le ho kenya kopo ya ho dumellwa ho fumana kgatiso ya motse ka ho fana ka tlotlontswe ya dihlooho ka nngwe ho ya ka moo kgatiso e arotsweng dikoto;

- 2.3 tsebo ya tlotlontswe ya dikgatiso tsa motse tse teng ka ho ya ka se dumelletsweng melaong e teng;
- 2.4 ho fumana mekgwa yohle ya ho ikopanya le Moofisiri wa ditaba le Motlatsi wa Moofisiri wa ditaba, ba thusang setjhaba ho fumana dikgatiso tseo ba di hlohang;
- 2.5 tsebo ya tlotlontswe ya tataiso ho sebediseng PAIA, jwalo ka ha e ntjhafaditswe ke Ramolao, le mokgwa wa ho e finyella;
- 2.6 tsebo ka hore na motse o tla sebedisa dintlha tsa batho le tlotlontswe ya dikoto tsa dihlooho tsa dintlha, le tsa ditaba kapa mekga ya dintlha tsa teng;
- 2.7 tsebo ya tlotlontswe ya mekga ya dihlooho tsa dintlha le kapa mekga ya ditaba tse amehang;
- 2.8 tsebo ka bafumantshwa kapa mekga ya bafumantshwa ba dintlha tsa batho tseo ho fanweng ka tsona;
- 2.9 tsebo hore na motse o ikemiseditse ho fitisetsa kapa ho sebedisa dintlha tsa batho kante ho naha ya Aforika Borwa, hape hore bafumantshwa kapa mekga ya bafumantshwa ba dintlha tsena tsa batho; le
- 2.10 tsebo hore na motse o nkile mehato e loketseng ho tshireletsa bosephiri, bonnete, le ho fumaneha ha dintlha tsena tsa batho tse tlo sebediswang.

3. DITSELA TSE KA SEHLOHONG TSA HO FUMANA DINTLHA KA MEKGATLO

3.1. Letona la diofisiri tsa ditaba

Lebitso: Carel Nolte
Mohala: +27 82 412 3241
Mokotlana wa melaetsa: carel@purplegroup.co.za
Nomoro ya ho romela kgatiso: N/A

3.2. Motlatsi wa Moofisiri wa ditaba

Lebitso: Sascha Graham
Mohala: +27 61 473 0625
Mokotlana wa melaetsa: sgraham@purplegroup.co.za
Nomoro ya ho romela kgatiso: N/A

3.3 Mekgwa wa ho ikopanya le ba tsa dintlha tsa batho

Mokotlana wa melaetsa: HelpMe@easyequities.co.za

3.4 **Lehae la naha la mokgatlo**

Aterese ya mangolo: PostNet Suite 247, Private Bag X1, Melrose Arch,
Gauteng, South Africa, 2076

Aterese ya motse: 25 Owl Street, Braamfontein Werf, Johannesburg,
Gauteng, South Africa, 2092

Mohala: +27 82 412 3241

Mokotlana wa melaetsa: HelpMe@easyequities.co.za

Setsha sa marangrang: <http://www.purplegroup.co.za/>

4. TATAISO YA MOKGWA WA HO SEBEDISA PAIA LE HO KA FUMANA BUKANA YA TATAISO

4.1. Ramolao o se a, ka ho ya ka melawana e ho karolo le karolwana ya 10(1) ya molao wa PAIA, ntjhafaditse tataiso ka mokgwa wa ho sebedisa PAIA ("Tataiso"), ka moelelo o bobebe, o utlwalang ka mokgwa le sebopeho, ka ho ya ka moo motho a batlang ho sebedisa e nngwe ya ditokelo tse akareditsweng ka hara PAIA le POPIA, a ka di hlokanng.

4.2. Tataiso e fumaneha ka dipuo tsa Aforika Borwa kaofela tsa semolao, ho kentse le mongolo wa batho ba sa boneng.

- 4.3. The aforesaid Guide contains the description of- Tataiso eo ho seng ho buuwe ka yona e na le tlotlontswe ya-
- 4.3.1. ditho tsa PAIA le POPIA;
 - 4.3.2. aterese ya mangolo le ya motse, mohala le nomoro ya ho romela kgatiso, le mokotlana wa mangolo ha o le teng-
 - 4.3.2.1. Moofisiri wa ditaba wa metse ka setjhaba, le
 - 4.3.2.2. Motlatsi wa Moofisiri wa ditaba ka mong wa motse ka mong wa setjhaba, le motse o thonngweng ho ya ka melawana e ho karolo 17(1) ya PAIA¹ le karolo 56 ya POPIA²;
 - 4.3.3. mokgwa le sebopeho sa kopo ya-
 - 4.3.3.1. ho fumana dikgatiso tsa motse ka setjhaba tse akareditseng ho karolo ya 11³; and le
 - 4.3.3.2. ho fumana kgatiso ya motse o akareditsweng ho karolo 50⁴;
 - 4.3.4. thuso e fumanehang ho tswa ho IO ya motse ka setjhaba ho ya ka melawana ya PAIA le ya POPIA;
 - 4.3.5. thuso e fumanehang ho tswa ho Ramolao ho ya ka melawana ya PAIA le ya POPIA;

¹ Karolo 17(1) ya PAIA- Bakeng sa merero ya PAIA, motse ka mong o lokela ho, ka ho ya ka molao o tsamaisanang le ho hirwa ha batho ba sebeletsang motse wa setjhaba, thonya batho ba lenane le itseng ba tla ba ka tlasa moofisiri wa ditaba ho thusa hore motse wa setjhaba o dule o butse mamati ho etsetsa hore motse wa setjhaba o phethise dikopo tsa dikgatiso.

² Karolo 56(a) ya POPIA- Motse ka mong wa setjhaba, le wa batho, o tlamehile ho lokisetsa, ka mokgwa o beuweng melawaneng ya karolo 17 ya Promotion of Access to Information Act, ho akaretswa le dipheleho tse hlokaahalang, bakeng sa peho ya lenane leo la batho, ba leng teng, e le matsoho a moofisiri wa ditaba jwalo ka ha ho hlokaahala hore a phethe mosebetsi le ditlamo tse beuweng ho karolo 55(1) ya POPIA.

³ Karolo 11(1) ya PAIA- A kentseng kopo o lokela ho fumantshwa kgatiso ka dintlha tsa motse wa setjhaba ha e le hore kopo ya hae e tsamaellana le mehato kaofela e hlokaahalang, ka ho ya ka PAIA, e amanang le dikopo tse kenyetswang ho fumantshwa dikgatiso; ho fumanehang ha kgatiso eo ho sa hanyetsweng ke melawana e fumanehang kgaolong ya bone ya mona.

⁴ Karolo 50(1) ya PAIA- A kentseng kopo o lokela ho fumantshwa kgatiso ka dintlha tsa motse ha-

- a) e le hore dikgatiso di hlokaahala bakeng sa ho sebedisa kapa ho tshireletsa ditokelo dife le dife;
- b) motho eo o ithobetse tsamaiso e hlokwang ke PAIA ha ho tluwa ho kenyeng ha dikopo tsa tumello ya ho fumantshwa kgatiso; le
- c) ho fumantshwa kgatiso eo ha ho hanyetswe ka ho ya ka melawana ya mehopolo e fumanehang kgaolong ya bone ya mona.

- 4.3.6. dipheko tsohle tsa semolao, tse fumanehang ha ho tluwa ho molao bakeng sa ditokelo kapa ditlamo tse neuweng kapa tseo PAIA le POPIA di ba imeditseng ka tsona, ho akaretsa le mokgwa wa ho kenya kopo-
- 4.3.6.1. thapedi e etswang ke ba ka hare ho motse
- 4.3.6.2. tletlebo ho Ramolao; le
- 4.3.6.3. kopo e entsweng kgotla kgahlanong le qeto e nkuweng ke moofisiri wa ditaba wa motse ka setjhaba, qeto e entsweng ka thapedi ke ba ka hare, kapa qeto ya Ramolao, kapa qeto ya Letona ya motse;
- 4.3.7. peheletso ka dikarolo 14⁵ le 51⁶, e qobellang motse ka setjhaba le motse, ka ho ya ka tatelano, ho etsa bukana ya tataiso, le hore na e fumaneha jwang bukana ya tataiso;
- 4.3.8. peheletso ka dikarolo 15⁷ le 52⁸, tse buang ka boithaopo ho senoleng dikga tsa dikgatiso ke motse ka setjhaba le motse, ka ho ya ka tatelano;
- 4.3.9. ditsebiso tse hasitsweng ka ho ya ka melawana ya dikarolo 22⁹ le 54¹⁰ tse buang ka ditefello tse amanang le dikopo tsa ho fumana tetla; le
- 4.3.10. bolaodi bo tliswang ke melawana ya karolo 92¹¹

⁵ Karolo 14(1) ya PAIA- Moofisiri wa ditaba wa motse wa setjhaba o tlamehile, ka bonnyane ba dipuo tse tharo tsa semolao, a fumantshe bukana e nang le dintlha tse kentsweng seratswaneng sa bone hodimo mona

⁶ Karolo 51(1) ya PAIA- Letona la motse le tlamehile ho fumantshe bukana ya tataiso e nang le tlotlontswe ka dintlha tse seratswaneng sa bone hodimo mona

⁷ Karolo 15(1) ya PAIA- Moofisiri wa ditaba wa motse wa setjhaba o tlamehile ho fumantshe, ka mokgwa o tsamaellanang le se beuweng, tlotlontswe ya mekga ya dikgatiso tsa motse wa setjhaba tse fumanehang ntle le ho kenya kopo

⁸ Karolo 52(1) ya PAIA- Letona la motse le dumelletswa, ka boithaopo ba lona, ho fumantshe ka mokgwa o tsamaellanang le se beuweng, tlotlontswe ya mekga ya dikgatiso tsa motse tse fumanehang ntle le ho kenya kopo

⁹ Karolo 22(1) ya PAIA- Moofisiri wa ditaba wa motse wa setjhaba eo kopo e lebisitsweng ho ena, o tlamehile – ka tsebiso – ho patadisa motho a etsang kopo teke e beuweng, ha e ba e le teng, pele a ka tswellisetsa kopo pele

¹⁰ Karolo 54(1) ya PAIA- Letona la motse leo kopo e lebisitsweng ho lona, le tlamehile – ka tsebiso – ho patadisa motho a etsang kopo teke e beuweng, ha e ba e le teng, pele le ka tswellisetsa kopo pele

¹¹ Karolo 92(1) ya PAIA e beha hore –“Letona le ka, ka tsebiso e hatisisweng ho pampiri ya ditaba tsa mmuso, ka tsebiso e entsweng ho yona, beha melao ka-

(a) eng kapa eng eo molao o tlamang kapa o dumellang hore e bewa;

(b) eng kapa eng e amanang le ditefello tse hopotsweng melawaneng ya dikarolo 22 le 54;

(c) eng kapa eng e susumelletswang ke moalo ona;

4.4. Setjhaba se ka lekola kapa sa hatisa tataiso e fumanehang metsemeholong ya metse ka setjhaba kapa metse, ho akaretswa le kantoro ya Ramolao, ka nako e tlwaeleileng ya mosebetsi.

4.5. Tataiso e a fumaneha hape-

4.5.1. ka ho kenya kopo ho moofisiri wa ditaba;

4.5.2. setsheng sa marangrang sa Ramolao (<https://www.justice.gov.za/inforeg/>).

4.6 Kgatiso ya tataiso e a fumaneha ka puo tse pedi, hore setjhaba se ka e hlahloba ka boithatelo ka nako e tlwaeleileng ya mosebetsi-

4.6.1 English le Afrikaans

5. MEKGA YA DIHATISWA TSA MEKGATLO TSE KA FUMANEHANG NTLE LE HO KOPA TUMELLO

5.1. Dikgatiso tse beuweng lenaneng le ka masakaneng ana a latelang, di a fumaneha ntle le hore motho a kenye kopo ho ka di finyella.

Mekga ya dikgatiso	Mefuta ya dikgatiso	Tse fumanehang setseng sa marangrang	Tse fumanehang ka ho kenya kopo
Dintlha ka mekgatlo	Ditletlobo ka melao le tsamaiso Molao ka qwaketsano ya ditabatabelo le kgatiso ya tsona Bukana ta tataiso ya PAIA	X	X

(d) matshwao a tshwanang a tla sebediswa ke moofisiri wa ditaba wa motse ka setjhaba ha a nka diqeto ka hore na ke efe mekga ya dikgatiso e ka fumanehang ka ho ya ka melawana ya karolo 15; le

(e) eng kapa eng ka tshebetso kapa tsamaiso e susumelletsang ho tsamaiswa ha mehopolo ya molao ona"

	Tsebiso ka makunutu Melao ya tshebedisano		
Dintlha ka mekgatlo	Melawana e meng		X
Dikgaso	Dipapatso Ditokomane ka ditaba Dikgatiso tsa thekiso Mangolo ka tlhahisolesedi Dipontsho Ditsebiso Letanteng la kgaso Ditshwantshiso Ditsha tsa marangrang le dikahare tsa tsona	X	X

6. TLHALOSO YA DIKGATISO TSA MEKGATLO TSE TENG KA HO YA KA MELAO E MENG HAPE

- 6.1. Dikgatiso tse beuweng lenaneng le ka masakaneng ana a latelang di a fumaneha ka tumello e tsamaelanang le molao o beuweng.

Mekga ya dikgatiso	Molao o amehang
Dintlha ka mekgatlo	Companies Act 71 of 2008
Dintlha ka Leqolo la botsetedi	Collective Investment Schemes Control Act 45 of 2002
Dintlha ka neheletsano Polokeho ya dintlha le melawana ya makunutu Tsebiso ka makunutu	Electronic Communications Act 36 of 2005 Electronic Communications and Transactions Act 25 of 2002 Regulation of Interception of Communications and Provision of Communication-related Information Act 70 of 2002
Dintlha ka ditlhodisano	Competition Act 89 of 1998
Dintlha ka ditshwanelo kgatisong	Copyright Act 98 of 1978
Dintlha ka dikoloto	Credit Rating Services Act 24 of 2012 National Credit Act 34 of 2005

Dintlha ka mosebetsi	Basic Conditions of Employment Act 75 of 1997 Broad-Based Black Economic Empowerment Act 53 of 2003 Compensation for Occupational Injuries and Diseases Act 130 of 1993 Employment Equity Act 55 of 1998 Labour Relations Act 66 of 1995 Skills Development Act 97 of 1998 Unemployment Insurance Act 63 of 2001
Dintlha ka taolo ya ho fapana ha ditjhelete tsa dinaha	Currency and Exchanges Act 9 of 1933
Dintlha ka botlokothebe tjheleteng	Financial Intelligence Centre Act 38 of 2001 Prevention and Combating of Corrupt Activities Act 12 of 2004 Prevention of Organised Crime Act 121 of 1998 Protection of Constitutional Democracy against Terrorist and Related Activities Act 33 of 2004
Bukana ya tataiso ya PAIA Dintlha ka polokeho ya ditaba	Promotion of Access to Information Act 2 of 2000 Protected Disclosures Act 26 of 2000 Protection of Personal Information Act 4 of 2013
Ka taolo ya ditletlebo le mokgwa wa ho tletleba Dintlha ka bahwebi ba ditshebeletso ka ditjhelete	Financial Advisory and Intermediary Services Act 37 of 2002
Dintlha ka taolo ya mekgatlo ka ditjhelete	Financial Institutions (Protection of Funds) Act 28 of 2001 Financial Sector Regulation Act 9 of 2017
Dintlha ka mebaraka ya ditjhelete	Financial Markets Act 19 of 2012
Dintlha ka tsa bophelo	Council for Medical Schemes Levies Act 58 of 2000 Medical Schemes Act 131 of 1998 Occupational Health and Safety Act 85 of 1993 Tobacco Products Control Act 83 of 1993
Dintlha ka polokeho	Insurance Act 18 of 2017 Long-Term Insurance Act 52 of 1998 Short-Term Insurance Act 53 of 1998

Dintlha ka tsa semolao	<p>Interpretation Act 33 of 1957</p> <p>Justices of the Peace and Commissioner of Oaths Act 16 of 1963</p> <p>Legal Practice Act 28 of 2014</p> <p>Promotion of Administrative Justice Act 3 of 2000</p> <p>Small Claims Courts Act 61 of 1984</p>
Dintlha ka batho	<p>Births and Deaths Registration Act 51 of 1992</p> <p>Childrens Act 38 of 2005</p> <p>Civil Union Act 17 of 2006</p> <p>Consumer Protection Act 68 of 2008</p> <p>Constitution of the Republic of South Africa (as amended)</p> <p>Maintenance Act 99 of 1998</p> <p>Marriage Act 99 of 1998</p> <p>Promotion of Equality and Prevention of Unfair Discrimination Act 4 of 2000</p>
Dintlha ka sepatjhe tsa phomolo mosebetsing	<p>Friendly Societies Act 25 of 1956</p> <p>Government Employees Pension Law (1996)</p> <p>Pension Funds Act 24 of 1956</p>
Dintlha ka kgafo	<p>Employment Tax Incentive Act 26 of 2013</p> <p>Income Tax Act 58 of 1962</p> <p>Organisation for Economic Co-operation and Development (OECD) Common Reporting Standard for automatic exchange of financial account information (CRS)</p> <p>Securities Transfer Tax Act 25 of 2007</p> <p>Securities Transfer Tax Administration Act 26 of 2007</p> <p>Skills Development Levies Act 9 of 1999</p> <p>Tax Administration Act 28 of 2011</p> <p>Tax on Retirement Funds Act 38 of 1996</p> <p>Unemployment Insurance Contributions Act 4 of 2002</p> <p>United States Foreign Account Tax Compliance Act (FATCA)</p> <p>Value Added Tax Act 89 of 1991</p>

7. TLHALOSO YA DIHLOOHO TSEO MOTSE O BOLOKILENG DIKGATISO LE MEKGA YA DIKGATISO TSE BOLOKILWENG HO DIHLOOHO KA NNGWE, KE MEKGATLO

- 7.1. Dikgatiso tse beuweng lenaneng le ka masakaneng ana a latelang di a fumaneha ka kopo ya semolao e tsamaelanang le melawana ya PAIA, empa tse ding tsa tsona di ka nna tsa ba ka tlasa kगतello ya ho hanyetswa. **Sheba mane ho bukana ya tataiso ya PAIA hore ho sebetswa jwang.**
- 7.2. Mokgatlo o na le tokelo ya ho hanyetsa kopo ya dikgatiso ha e le hore ho dumela ho tla hlola hore ditho tsa yona di iswe hosele.
- 7.3. Mokgatlo o na le tokelo ya ho hanyetsa kopo ya dikgatiso ha di amana le tshireletso ya tse latelang:
 - 7.3.1. ka makunutu a motho a angwang ke dikgatiso tse batlwang, eo e leng motho, e tla qosang hore ho senolwe dintlha tse fetang tekanyo tsa bong ba motho eo
 - 7.3.2. dintlha tsa makgwebo a batho ba bang, ha e le hore ho na le makunutu a tshebetso tsa bona, ka tjhelete, ka thekiso, ka dikahare, ditaba tseo tshenolo ya tsona e ka tlisang ditshenyehelo tjheleteng, thekisong, tse molemo ho batho bao; le dintlha tseo batho bao ba faneng ka tsona ho mokgatlo ka ho ba tshepa, ha tshenolo ya tsona e ka tlisetsa batho bao tahlehelo
 - 7.3.3. dintlha tsa motho tse tshireleditsweng, ha e ba di tshireleditswe ka tlasa tumellano kapa molao
 - 7.3.4. pokoleho ya batho le tshireletso ya dintho
 - 7.3.5. dikgatiso tse beuweng sehlohlolong, tsamaisong ya molao
 - 7.3.6. dikgatiso tsa dintlha tsa batho, ka ho ya ka melawana ya POPIA
 - 7.3.7. tsa dithekiso, ho akaretsa le makunutu a tshebetso, ditjhelete, thekiso kapa dikahare, dintlha le dietswa tsa tekgenoloji jwalo ka disebediswa tse etseditsweng mokgatlo oo.
- 7.4. Mokgatlo o tla hanyetsa dikopo tse sa tlang kapa tsa masawana.

- 7.5. Moofisiri wa ditaba le Motlatsi wa hae ba na le tokelo ya ho dumela kopo ya ho fumantsha dikgatiso ha e ba ho etsa jwalo ho tla senola tlolo ya molao e etsahetseng, ho molemo o kahodimo ho tshenyo e ka hlahang ka ho ya ka mabaka a beuweng e le kganyetso ya ho senola dikgatiso tsa mofuta oo.

<p>Dihlooho ka dikgatiso tseo motse o di bolokileng</p>	<p>Mekga ya dikgatiso</p>
<p>Dikgatiso ka mekgatlo</p>	<p>Ditokomane tsa ho theha Tumellano ya selekane Dikgatiso tsa dikopano Diqeto Dintlha ka mekgatlo e ka tlasa tsamaiso ya e meng Dingodiso ka batsamaisi le mafokisi Dingodiso ka diabo le tse ding dingodiswa tsa semolao Dikotulo tsa semolao tsa batshwari ba amehang Tse ding ditlamo ka molao Melawana le ditatelano Dikgatiso ka ho bewa ha batsamaisi ba makgwebo, bahlahlobi ba makgwebo, bathusi ba batsamaisi ba makgwebo, mafokisi a setjhaba le a mang mafokisi</p>
<p>Dikgatiso ka tsa tsamaiso ya ditjhelete</p>	<p>Dipalo ka tjhelete (ho akaretswa le dibuka le mananeo a teng) Tsamaiso ya kgwebo Dibuka tsa tshebetso ya kgwebo ka selemo Dingodiso ka thepa Ditlamorao tsa dihlahlobo tsa makgwebo Kgwebo ka poloko le tshebediso ya tjhelete Moralo ka tshebediso ya tjhelete Diqatjwa Ditokomane tsa mokitlane Ditumellano ka kadimano ya dithoto Ditumellano ka kadimano ya dithoto Ditumellano ka thekiso Ditokomane tsa mananeo tse tshehetsang, le ditokomane, ho dibukana ka ditjhelete</p>
<p>Dikgatiso ka kgafo</p>	<p>Kgafo ya ditefello</p>

<p>Dihlooho ka dikgatiso tseo motse o di bolokileng</p>	<p>Mekga ya dikgatiso</p>
	<p>Kgafo ya tjehelete e kenang kgwebong Kgafo ya moputso Dikgafo tsa ho rupella basebetsi Dikgafo tsa tjehelete ya ba lahlehetsweng ke mosebetsi Tefello ya basebetsi ba lemetseng Kgafo</p>
<p>Dikgatiso ka molao</p>	<p>Ditokomane ka diqoso kapa dipuisano Ditumellano tse tlwaeleileng le ditumellano ka tshebetso Mangolo a ditumello Mangolo a Ramolao</p>
<p>Dikgatiso ka tshireletso</p>	<p>Ditokelo ka tshenyehelo Dintlha ka bophara ba tshireletso, dikgutlwana tsa tsona, le batshireletsi Mangolo a tshireletso</p>
<p>Dikgatiso ka basebetsi</p>	<p>Meputso diqosong Lenane la bankikarolo Bahiruwa ba nakwana Tsamaiso ka kgotla ya basebetsi Melawana ka boitshwaro Mangolo a kgafo e lefshuweng ke basebetsi e rometsweng ho letona la ditjehelete tsa naha (PAYE/SDL/UIF) Ditumellano ka makunutu Tsamaiso ya kgalemo le ditlhahlobo tsa basebetsi Dintlha ka bahiruwa Dilekane le melawana ya khiri Dilekane tsa khiri Morero ka toka khirong Dipuisano ka hara motse Melawana le tsamaiso tsa motse Matsatsi a phomolo Bukana tsa tsamaiso ya tshebetso Ditumellano/Dilekane tse ding Boemedi bo bong</p>

<p>Dihlooho ka dikgatiso tseo motse o di bolokileng</p>	<p>Mekga ya dikgatiso</p>
	<p>Sepatjhe se lefellang bokudi Ditokomane tse tswang ho basebetsi Ditletlebo tsa basebetsi Meputso le tse unnweng Dilekane ka tsa tlhodisano kgwebong Sepajhe sa tjhelete ya phomolo mosebetsing Tshebeletso Dingodiso ka dilekane ho basebetsi ho ka ikgethela ho reka diabo tsa mekgatlo eo ba e sebeletsang Melawana ka dilekane ho basebetsi ho ka ikgethela ho reka diabo tsa mekgatlo eo ba e sebeletsang Lethathama ka dilekane ho basebetsi ho ka reka diabo tsa mekgatlo eo ba e sebeletsang Melawana ka dilekane ho basebetsi ho ka reka diabo tsa mekgatlo eo ba e sebeletsang Mananeo a thupello le bukana tsa teng Dipetho ka nnetefatso (mokitlana, tlolo ya molao, mosebetsi, FAIS, boitsebiso, mangolo a thuto)</p>
<p>Dikgatiso ka bareki</p>	<p>Dilekane/Ditumellano le bareki, le diforomo Ditletlebo le dipotso Ditokomane tsa bareki, le ditaba Dithonyo Diketso le dintlha tsa tsona Ditlaleo ka dihlahlobo</p>
<p>Dikgatiso ka bahwebi ba ditshebeletso le ba bang batho</p>	<p>Selekane sa boitshwaro Dintwa ka ditabatabelo Dikopo ka dintlha Ditumellano/Dilekane tsa bahwebi ka ditshebeletso kapa ba bang batho (ho akaretsa ditumellano ka ditshebetso) Dithonyo Terms and conditions for dealing with suppliers Transactions and supporting information</p>

<p>Dihlooho ka dikgatiso tseo motse o di bolokileng</p>	<p>Mekga ya dikgatiso</p>
<p>Tswelopele ka tshebediso ya ditaba</p>	<p>Asset issuing and custodian information Dikgatiso ho kgutlisetsa dintho madulong Diteko ho kgutlisetsa madulo kamora koduwa Dikopo ka ditshebeletso le diketsahalo Melao le tsamaiso ka Tswelopele ka tshebediso le matshohlo a ditaba (ICT) Ntjhafatso ya tepo ya marangrang Ditlaleo ka botsamaisi Dilekane ka ditshebeletso Tlaleho ka tse etsahetseng tshebedisong ka dietswa tsa dikomporo Tlaleho ka mokgwa wa tshebetso tshebedisong ka dietswa tsa dikomporo Lethathama ka ntjhafatso ya dietswa tsa dikomporo Ditokomane ka lenanehobophelo la ho etswa ha dietswa tsa dikomporo</p>
<p>Dikgaso</p>	<p>Dipapatso Ditokomane ka ditaba Dikgatiso tsa thekiso Mangolo ka tlhahisolesedi Dipontsho Ditsebisu Letanteng la kgaso Ditshwantshiso Ditsha tsa marangrang le dikahare tsa tsona</p>

8. TSHEBEDISO YA DITABA TSA BATHO

8.1 Morero ya tshebediso ya ditaba tsa batho

Mokgatlo o sebedisa ditaba tsa batho ba amehang ka mekgwa e latelang:

- 8.1.1 Ho phethisa ditlamo tse tlišwang ke melawana ya PAIA le/kapa POPIA
- 8.1.2 Ho phetisa ditlamo tse tlišwang ke melawana e meng hape

- 8.1.3 Ho phethisa kapa ho netefatsa phethahalo ya ditlamo tsa yona tsa tshebetso
- 8.1.4 Tsamaiso ka tse amang basebetsi le ba ka hirwang
- 8.1.5 Ho boloka dibuka le dikgatiso
- 8.1.6 Ditatelano tsa theko
- 8.1.7 Baeti lehaeng la mokgato

8.2 Tlotlontswe ka mekga ya beng ba ditaba kapa mekga ya ditaba e amehileng moo

Mokgato o dumelletswa ho ka sebedisa dikgatiso mabakeng a yona, a batsetedi ba yona (le ba rekang ho bona), bahiruwa (le ba rekang ho bona), ba rekang ho bona (le ba rekang ho bona), barekisi ba ditshebeletso (le ba rekang ho bona), barekisi ba dietswa (le ba rekang ho bona).

Mekga ya beng ba ditaba	Dintlha tse ka sebetswang
Bareki (le bareki ba bona)	Mabitso; tsela tseo ba fumanehang ka tsona (dinomoro tsa mehala; dinomoro tsa ho romela kgatiso; mokotlana wa melaetsa); diaterese tsa metse; diaterese tsa mangolo; Tshobotsi e ikgethileng; dinomoro tsa boitsebiso/ngodiso; mangolo a ditaba tsa lekunutu; dintlha ka kgafo; ditaba ka mokgato; Dintlha tse hlokahalang ka ho ya ka melawana ya FAIS Act le FICA (ho akaretsa e meng melao)
Bahwebi ka ditshebeletso le ka dietswa (le tsa bareki ba bona)	Mabitso a batho ba ka letsetswang; ba ngodisitsweng, le kgwebo, mabitso a ditho; mabitso a batsetedi le batsamaisi, diaterese tsa metse; diaterese tsa mangolo; tsela tseo ba fumanehang ka tsona (dinomoro tsa mehala, dinomoro tsa ho romela kgatiso, mokotlana wa melaetsa); dintlha ka tsa ditjhelete; Nomoro tsa boitsebiso/Nomoro tsa bukana tsa ho eta/Nomoro tsa ngodiso; Mangolo a motheo; Dintlha ka kgafo; dintlha ka ba neuweng matla a ho tekena; maemo a ntlafatso ya maphelo a batho ba batsho ka kakaretso (B-BBEE); ditho tse tswalanang; Mahlale a makgwebo; Dintlha tse hlokahalang ka ho

Mekga ya beng ba ditaba	Dintlha tse ka sebetswang
	ya ka melawana ya FAIS act le FICA (ho akaretsa e meng melao)
Basebetsi/Bakgethuwa ba ikemetseng/Baemedi (le ba bareki ba bona)	Bong; boimana; tsa manyalo; morabe; dilemo; puo; dintlha ka dithuto (mangolo a thuto); dintlha ka ditjhelete; nalane ka mosebetsi; Nomoro tsa boitsebiso/Nomoro tsa bukana tsa ho eta/Nomoro tsa ngodiso; diaterese tsa metse; diaterese tsa mangolo; tsela tseo ba fumanehang ka tsona (dinomoro tsa mehala; dinomoro tsa ho romela kgatiso; mokotlana wa melaetsa); dikgatiso ka mokitlana; ditaba tse amanang le FAIS; nalane ka botlokotsebe; bophelo bo botle le malapa; tsa bokudi; botjhaba; morabe le/kapa moo o tswang; bophelo ba mmele le kelello; boqhwalwa; dintlha ka kgatiso ya menwana; tswalano ka tsa mosebetsi; dipaki; mangolo ka tsebo ya mosebetsi; Dintlha tse hloka halang ka ho ya ka melawana ya FAIS Act le FICA (ho akaretsa le e meng melao)

8.3 Bafumantshwa kapa mekga ya bafumantshwa ka ditaba tsa batho

8.3.1 Mokgatlo o ka fana ka ditaba tsa batho ba amehang ho bahwebi ba ditshebeletso, ba fanang ka ditshebeletso tse latelang:

8.3.1.1 Tsamaiso (mohlala bareki, ditsetelwa, dipatjhe tse patallang bokudi, dipatjhe tsa phomolo mosebetsing)

8.3.1.2 Dipalo ka tshebediso ya tjhelete le/kapa ditlahlobo

8.3.1.3 Kgatiso le tatedisano ya dintlha tsa batho

8.3.1.4 Boikokobeletso

8.3.1.5 Dihlahlobo tsa mehato ya tshebetso

8.3.1.6 Tswelopele ka ditaba le dipuisano (ICT)

8.3.1.7 Poloko ya ditaba tsa batho

8.3.1.8 Ditekolo ka nnetefatso (mohlala mokitlana (le nalane ya patedi), tlolo ya molao, nalane ka tsa khiri, tse manang le FAIS, ho patala melato, boitsebiso, mangolo a thuto, tshosetso ka tlatlapo)

8.3.2 Mokgatlo o ka fana ka dintlha tsa batho ba amehang ho:

8.3.2.1 Makgotla, ka ho ya ka melawana ya dintho tse isitsweng tlhahlobong ya molao

8.3.2.2 Baemedi ba molao, bakeng sa bofokisi ba tlolo ya molao (ho qollwa National Prosecuting Authority, le South African Police Service)

8.3.2.3 Baqosuwa

8.3.2.4 Boramolao, bahlahlobi, makgotla, ho ya ka melawana ya dintho tse ka tlasa taolo ya bona

Mekga ya ditaba tsa batho	Bafumantshwa kapa mekga ya bafumantshwa ka ditaba tsa batho
Nomoro tsa boitsebiso/Nomoro tsa bukana tsa ho eta/Nomoro tsa ngodiso, dilemo sa tlhaho, dilemo sa motheo, mabitso	Companies and Intellectual Property Commission, Department of Home Affairs, Financial Intelligence Centre, South African Police Services, United Nations, and verification providers
Mangolo a dithuto	South African Qualifications Authority and verification providers
Mokitlana le nalane ya patadi	Credit Bureaus and verification providers
Dintlha ka kgafo	South African Revenue Service

8.4 Ho fetisetswa ha ditaba tsa batho ka ntle ho naha, ho lebeleletsweng

8.4.1 Mokgatlo ha o na morero wa ho fetisetsa ditaba tsa batho mafatsheng a mang.

8.4.2 Ha ho ka hlokahala hore ditaba tsa batho di fetisetswe matjhabeng bakeng sa tshebetso e dumelletsweng, mokgatlo o tla nnetefatsa hore motho eo dintlha di iswang ho ena (ha e le motho kapa kgwebo) o dumelletsweng ho di amohela ka tsela e molaong, melao ya mokgatlo, le/kapa ditlamo tsa ditumellano, tse fanang ka tshireletso e amoheleng, le hore motho eo o dumela ho sebedisa dintlha tseo ka tsela e dumelletsweng, a e tshireletsa ka mokgwa o anetseng jwalo ka ha mokgatlo o tlamehile, ka ho ya ka melawana ya POPIA.

8.4.3 Ho fetisetswa ha ditaba tsa motho ho matjhaba ho tla etsahala ka tumello ya motho. Empa ha ho se mokgwa wa ho fumana tumello ho monga dintlha, mokgatlo o tla di fetisa ntle le yona ha e le hore ho molemong wa motho eo, mme monga dintlha o ne a tla e dumela ho fetisetswa ena ya ditaba tsa hae ha a ne a na le hona.

8.5 Tlotlontswe e tlwaeleileng ya mehato ya tshireletso e latelwang ke a nang le boikarabelo ho etsa bonnete ba ho pateha, ho nepahala le ho fumaneha ha ditaba tsa batho

8.5.1 Mokgatlo o thehile, hape o bolokile mekgwa le mehato e anetseng ho thibela tahlehelo kapa tshenyehelo e ka tliswang ke ho hlakolwa ha ditaba tsa batho ho sa dumellwang, kapa tshebediso tse seng molaong tsa ditaba tsa batho.

8.5.2 Mehato e anetseng eo mokgatlo o e beileng e akaretsa e latelang:

8.5.2.1 Taolo ka ho nelehetsana

8.5.2.2 Dilekane le batsamaisi ho nnetefatsa hore ba latela le ho boloka ditaolo tsa polokeho tse anetseng

8.5.2.3 Ho phema ha tshwaetso ho dietswa tsa dikomporo

8.5.2.4 Ho phema ha tshwaetso ho dietswa tsa dikomporo

8.5.2.5 Phadimeho le tshedimosetso ho basebedise

8.5.2.6 Dikgatiso tsa kgutlisetso ka tse lahlehileng kapa tse senyehileng

8.5.2.7 Malepa ka ditaba

8.5.2.8 Mehato ya thibelo

8.5.3 Mehato e anetseng e beuwe ho nnetefatsa hore mokgatlo o:

8.5.3.1 Hlokomela dikotsi (tse ka hara motse le tse ka ntle) ho ditaba tsa batho tseo ba di hatisiseng kapa ba di laolang

8.5.3.2 Theha, o bile o boloka ditlhokomelo tse anetseng kgahlanong le dikotsi tse hlokometsweng

8.5.3.3 Hlahloba, kgafetsa, hore mehato ya tshireletso e latelwa ka hloko

8.5.3.4 Ntjhafatsa mehato ya tshireletso ha dikotsi tse ntjha di senolehile, le ha ho fumanehile hore mehato e teng e a haellwa

9. HO FUMANEHA HA BUKANA YA TATAISO

9.1 Kgatiso ya bukana ya tataiso e fumaneha-

9.1.1 Mona <http://www.purplegroup.co.za/>, ha e le teng;

9.1.2 lehaeng leholo la mekgatlo hore setjhaba se ka e hlahloba ka nako e tlwaelehileng ya tshebetso;

9.1.3 ho mang kapa mang ha kopo e kentswe, le teke e beuweng e lefshilwe; le

9.1.4 ho Ramolao wa ditaba ha kopo e kentswe.

9.2 Teke bakeng sa ho fumana kgatiso ya bukana ya tataiso, jwalo ka ha ho boletswe tokomaneng e kgomeleditsweng ya ditaolo B, e tla patalwa bakeng sa boholo ba maqephe a lekanang le A4.

10. NTJHAFATSO YA BUKANA YA TATAISO

Letona la mekgatlo le tla ntjhafatsa bukana ya tataiso nako e nyane le e kgolo.

E tlisitswe ke

Carel Nolte

Letona ka tsa dipapatso